

BOYERTOWN AREA SCHOOL DISTRICT
Boyertown, Pennsylvania
www.boyertownasd.org

Facilities Committee Meeting

April 3, 2018

Meeting Minutes

Meeting called to order:

Board Members in Attendance:

David Lewis - Chair
Rod Boyer
Clay Breece
Jill Dennin
Steve Elsier
Ruth Dierolf
Donna Usavage
Brandon Foose

Members of the Public:

Madeline Caroselli

Pledge of allegiance/moment of silence

Mr. Lewis stated the meeting was largely about filling in some of the topics that weren't covered last week, and that they were going to change the order a little bit. Mr. Lewis explained, under item number 3, the fourth bullet point was Colebrookdale Elementary school playground equipment. Mr. Lewis stated they were going to start out with that topic as they had parents attending who were particularly interested in that.

Mr. Stoudt spoke to thank the Board for allowing Colebrookdale to present at the Facilities meeting and that he had gotten the recommendation from Mr. Gasper to bring the playground proposal in front of the Facilities Committee. Mr. Stoudt stated that Mrs. Kovach was there who is a longtime family member of Colebrookdale and also a New Hanover / Upper Frederick nurse so she served two roles. He continued to say that also in attendance was Mr. Brown who has multiple students at Colebrookdale and Mr. McCollough from Burke Playground Equipment. Mr. Stoudt explained if the Board had any questions about the proposal hopefully they could answer them.

Mr. Stoudt reviewed the playground presentation which included information for new playground equipment, the fundraising by the H.S.A., and pictures of the current playground equipment. Mr. Stoudt elaborated on the red piece of current playground equipment saying it was over 20 years old and their initial thoughts were to replace this equipment. After inspection by the company who

installed the piece and Mr. Gasper, it was determined to be safe and in working order and just needed some new paint. Based on that information they decided to keep this equipment.

Mr. Stoudt continued to say they had received proposals from 3 different companies, addressed safety concerns raised by Mr. Gasper, and costs not covered such as ground prep. Mr. Stoudt explained the ground prep will be handled by a community member at no cost to the district. Further slides showed pictures and placement of the new equipment. The timeline was reviewed and indicated board approval on April 10 and installation to be summer/fall 2018 with equipment in place before the 18-19 school year.

Question regarding ongoing cost for preventive maintenance. Mr. Stoudt is hopeful the H.S.A. will be able to cover anything not covered under warranty, but recognizes some maintenance may fall to his custodial staff. Question regarding baseball field and soccer field asking if they will still be available during construction. Mr. Stoudt answered that they will still be available and the new equipment should not impact the fields. Question raised asking if the contractor was going to honor the early bird rates? Mr. Stoudt answered that they were willing to honor the price as it went beyond the deadline. Question regarding the current playground equipment, what it looks like and if a picture could be seen. Mr. Stoudt pointed to some pictures on the presentation indicating a sliding board, swings and the current red piece that will be repainted. Mr. Stoudt went on to explain, the current equipment accommodates 61 students and there are usually 150 students on the playground at recess. The current equipment handles only a little more than one third of the students at recess.

Statement made to clarify that we are not getting rid of the current equipment, but adding additional equipment to be able to handle the amount of children on the playground.

H.S.A. was thanked for research and for being able to save up the needed funds. Question asking why the Board needs to approve this particular project. Mr. Krem replied that it was because it was District property. He stated there can be nothing done on district property that the board doesn't approve. Question asking if the equipment can be moved once it's installed? Mr. Stoudt confirmed the equipment was movable. Additional discussion regarding the need for Board approval and H.S.A. budget and spending relative to 5013C. Mr. Stoudt explained the Colebrookdale H.S.A. were not currently 5013C but that was something they had looked into in the past and he was sure they would consider again.

Mr. Lewis stated this item will go for approval a week from today. There were no objections.

Mr. Lewis stated they would now return to the Agenda original order.

AC Change Order NC003 Elementary AC Project

Mr. Gasper explained the change order and stated it was a credit and should be returned to the fund it came out of. Question regarding the backup paperwork as it was not included with this agenda. Further question whether this should be a change order or a credit transfer and to what account the funds should be returned. Mr. Lewis stated they would get that information and said it was possible this was determined at a previous meeting.

Change Order GC#3 - Middle School West

\$42,000 credit. Mr. Gasper explained why there was a credit and how it was used.

Mr. Lewis asked for any objections.

Question regarding percentage added to change orders.

Mr. Gasper thought it was 5 or 6 % but stated it was part of the change order.

Mr. Clough answered to say he believed it was 5% and that he had compiled the figures from paperwork received from the contractor. He stated some were renegotiated and he believed were fair value. He stated the markups were included.

Change Orders BASH/Stuebner

GC - #036. Mr. Gasper described and explained the change order. Total additional cost was \$7,912. Discussion regarding the total of the change order pointing out that it did not match the total cost of each item listed. Question asking if there were items subtracted. Mr. Gasper stated there were unused allowances in the amount of \$17,347.08 that were subtracted and that the allowance was not reflected in the paperwork the Board had received. Mr. Gasper shared the original total of the change order was \$25,259.08 before the allowances were subtracted.

Comment to thank Mr. Gasper for the information to get all the paperwork submitted after the completion of the project. Discussion acknowledging the rush to get all the work done and school open on time and under budget. Comment to clarify that there will be a few more change orders coming as the punch lists are completed. Mr. Gasper explained the change order process and procedure stating that the architect and the engineer review each item submitted on a change order and they make any changes when discrepancies or disagreements are identified before they submit the finalized paperwork.

GC - #037

Mr. Gasper explained this change order was for additional roofing.

Mr. Lewis stated they were out of time and listed future topics. Mr. Lewis stated that one of the most important things, he thought, was the 5 Year Capital Plan.

Public Comment

Madeline Caroselli distributed a handout to the Board and spoke regarding the timeline that was handed out last week. She questioned what the difference was between the update being presented on April 10th and the projected proposal by Barry Isett at the next Facility Meeting. Mr. Lewis stated that they (Isett & Associates) were obliged to provide their results by the week of the 23rd and in light of the enthusiastic response to the efforts on the stadium, the Board was trying to get some advance information so they could be better prepared as the final results came in.

Ms. Caroselli questioned stating that “April 10th is kind of like an initial, but not really everything?” Mr. Gasper replied that they will know what they have to do but they won’t have numbers yet. Mr. Lewis explained, they pressed them (Isett & Assoc.) on that, as they recognized given the approval times and bidding times and whatever has to happen, the Board would have an idea what has to be done. Mr. Lewis continued to say, the idea was to be as prepared as they could be for the impending votes.

Mr. Gasper stated that they might not even decide to go the route that Barry Isett says, after they hear what they have to say. Ms. Caroselli asked what that meant. Mr. Gasper replied that they have to see the alternatives and that there would be alternatives.

Ms. Caroselli questioned “this was not like going back to the drawing board?” Mr. Lewis stated that everything was about going back to the drawing board when talking about public safety. Mr. Lewis was not sure how to answer that question, but stated it was of paramount importance that they did this project right. Mr. Gasper explained that in order to make the structure deemed safe it would have to be redesigned and done in such a fashion that when it’s done, somebody was going to have put their seal on it and say that it was safe for occupancy. Mr. Gasper stated that nobody was going to sign off on it unless it was done and made safe.

Comment made regarding the importance of making the stadium safe.

Comment stating that the meeting minutes of November 28th showed unanimous approval to transfer the credit for Washington AC back to the Capital Projects fund. This was in answer to a question asked earlier in the evening.

Mr. Lewis updated Mr. Krem as he had been out of the room, that for upcoming topics, the 5 Year Plan is one of the more important things on the list as well as the point of Bear Stadium being sound.

Question asking how much money was left from the air conditioning project. Mr. Lewis said he did not know that answer. Mr. Krem said it will be in the board packet.

No Additional comments

Mr. Lewis read the announcements

Mr. Lewis stated the board will be going into executive session to discuss personnel and would not be returning.

Meeting was adjourned.